



APPROVED MINUTES
CITY OF MILPITAS

Minutes: Bicycle Pedestrian Advisory Commission (BPAC)
Date of Meeting: February 9, 2009
Time of Meeting: 7:00 P.M.
Place of Meeting: Milpitas Sports Center Conference Room

I. CALL TO ORDER The meeting was called to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

BPAC Members

Present: Chair Cheryl Bunnell, Vice-Chair Nawal Stanojevic, Rene Briones, Aaron Faupell, Wei Sun, Cheng-Wei Pei

Staff: Jaime Rodriguez, City Council Member Armando Gomez

Absent: Jose Leon

Quorum was established.

IV. APPROVAL OF THE AGENDA

Approval of the February 9, 2009 Agenda

M/S: Sun/Briones

All Ayes

V. APPROVAL OF THE MINUTES

Approval of January 12, 2009 Minutes

Commissioner Briones had a correction to item VII-3. The Bicycle event will not be hosted due to financial “constraint” not restraint.

M/S: Sun/Bunnell

All Ayes

VI. PUBLIC FORUM

No members of the public were present.

VII. ANNOUNCEMENTS

1. Chair Announcements

Chair Bunnell attends the VTA BPAC meetings. The County is requesting sidewalk needs in the unincorporated part of the County. The group discussed Calaveras Road. Chair Bunnell will mention this at the February 11 VTA BPAC meeting.

Chair Bunnell mentioned Sunnyvale is doing community outreach for walkability.

2. Commission Announcements-Commissioner reports on BPAC meetings

The commission is requesting meeting times for the Silicon Valley Bicycle Coalition. Commissioner Pei suggested looking online at other agencies BPAC minutes

3. Staff Announcements

Staff Jaime Rodriguez stated that the Open Government video will be sent to the Commissioners that have not seen the video.

Mr. Rodriguez mentioned that the City is working with the VTA on a Community Based Transportation Plan. The Metropolitan Transportation Commission identified Milpitas as a community of needs. Community meetings are scheduled in April and May. More details will follow soon. The study will be completed in the Summer and can be useful for gaining grant funding.

VIII. OLD BUSINESS

1. Bikeway Master Plan

i. Bicycle System Map

Mr. Rodriguez gave a quick update. Staff is performing environmental analysis for the bike plan and there is a 45-day announcement period prior to its adoption.

Mr. Rodriguez distributed the draft map and requested comments be emailed to Janice Spuller in the next few weeks. The map shows existing bike routes and lanes.

2. School Safety

i. Suggested Routes to School Program

A Request for Qualifications was released January 26. Staff is requesting participation to review the proposal and possible interviews. This would require time off during the day to participate. A date has not been set yet, but it would be a one-day period. Chair Bunnell said if her schedule permits, she will attend.

3. Elections of Chair & Vice-Chair

Commissioner Nawal Stanojevic nominated Cheryl Bunnell for Chair. Commissioner Briones second the nomination.

All Ayes

Chair Bunnell accepted the nomination.

Commissioner Briones nominated Nawal Stanojevic for Vice Chair. Commissioner Sun seconded the nomination.

All Ayes

Vice Chair accepted the nomination.

4. 2009 BPAC Work Plan

The commission discussed different projects for the work plan. The commission would like to add to explore safe walking awareness and to host an event to promote bicycling in Milpitas such as the new bicycle map.

Motion to approve the BPAC Work Plan as amended
Vice Chair Stanojevic
Second: Commission Sun

Mr. Rodriguez updated the staff on Ms. Spuller's research on changing the bylaws to meet more frequently and as subcommittees.

Council member Gomez stated that meeting as a subcommittee of 2 can meet to discuss items. Chair Bunnell asked if they could spend the meeting to plan out what the next year will be. The commission should be more focused on the activities based on the draft work plan.

5. N. Park Victoria Drive and Kennedy Drive Bike Lane Proposals

Mr. Rodriguez shared the designs of the bike lane proposals that were presented at the January 12 meeting. He explained the resurfacing and slurry process to the Commission. As part of the slurry program, this area will be completed and have bicycle facilities striped. Staff is hosting a community outreach meeting on February 10.

IX. NEW BUSINESS

1. Commission Brunch-April 4, 2009

Staff will notify the Commission of the time

2. Bike to Work Day- May 14, 2009

Mr. Rodriguez reported that last year Milpitas hosted 2 stations at City Hall and at Montague Expressway and Main Street. Staff wanted to know if there were recommended locations for the stations this year. It was requested to have usage figures from previous events.

Vice Chair Stanojevic suggested the library.

Commissioner Faupell suggested a courtyard between Ranch Drive near Highway 237 (Ranch Drive Court).

Mr. Rodriguez will have Janice Spuller get back to staff regarding usage figures.

Chair Bunnell requested a motion to have Montague Expressway and Main Street and the Milpitas City Hall station and to have staff return to the BPAC with usage figures for a 3rd station.

M/S: Pei/Briones
All Ayes

Volunteers for the event are Commissioners Briones, Pei, and Faupell.

3. Milpitas Family Day- May 16, 2009

Ms. Spuller will be attending the City-sponsored event to promote bicycle safety in honor of bike to work month and to hopefully distribute the City's update Bicycle Map. Chair Bunnell will volunteer for this event and requests VTA Bicycle & Bus Maps.

**X. ROUNDTABLE/ OPEN
FORUM**

1. Bicycle and Pedestrian Improvements

Chair Bunnell asked if the City has control on the signal lights east on Landess turning North on Park Victoria. The left turn light is not long enough and backs into the through lane. Mr. Rodriguez updated there will be a new Capital Improvement Program (CIP) for plan line studies. These plan line studies evaluate and create new striping. This CIP will include Landess Avenue between Dempsey Road and Park Victoria Drive/Morrill Ave (San Jose), Dixon Landing Road and Milpitas Blvd, and Milpitas Blvd at Abel Street/Jacklin.

Commissioner Faupell discussed the stencils along the stop line at Milpitas Blvd and Jacklin Road. He is pleased with the sensor.

2. Safety

There were no items of discussion regarding Safety.

3. Public Awareness

There were no items of discussion regarding Public Awareness.

4. ADJOURNMENT

Chair Bunnell adjourned the meeting at 8:04 pm.

M/S: Pei/Faupell

Next Meeting: April 13, 2009